

**BOARD OF TRUSTEES
THE CITY UNIVERSITY OF NEW YORK
535 EAST 80TH STREET
NEW YORK, NEW YORK 10021**

CALENDAR

SEPTEMBER 26, 2005

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for September 26, 2005 (including Addendum and Errata Items) be approved:

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for September 26, 2005 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meetings and Executive Session of June 27, 2005, 2005 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK – PURCHASE OF OFFICE SUPPLIES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the colleges to issue purchase orders to Staples Business Advantage for office supplies against existing State of New York Contract Number PC60078, for the term of that Contract, which expires March 31, 2008, pursuant to law and University regulations. Such purchases shall not exceed \$2,000,000 per fiscal year, chargeable to the respective colleges' FAS Codes.

EXPLANATION: The colleges will use the office supplies for day-to-day operations. As part of the University's Collaborative Purchasing Initiative, the University's Advisory Committee negotiated a thirty percent discount from the state contract prices. The cost savings associated with this discount is estimated at \$2.7 million over the remaining life of the contract.

B. LAGUARDIA COMMUNITY COLLEGE – JANITORIAL SERVICE CONTRACT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of LaGuardia Community College to purchase janitorial services. The contract shall be awarded to New York State Industries of the Disabled without competitive bidding and pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$2,100,000, chargeable to FAS Code 217801404 during the fiscal year ending June 30, 2006. The contract shall include up to four one-year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: This contract will provide janitorial services for LaGuardia Community College. The College is making this procurement through New York State Finance Law Section 162. New York State Industries of the Disabled is a listed preferred source.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE – PURCHASE OF ENGINEERING SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of Borough of Manhattan Community College to purchase Engineering Services. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding by the College pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$600,000 for the initial one-year term, chargeable to FAS Code 217701400 during the fiscal year ending June 30, 2006. The contract shall include up to four one-year options for the University to renew in its best interest. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Borough of Manhattan Community College will use these services to provide engineering services at 199 Chambers Street. Such engineering services will consist of preventive maintenance, repair, and operating services for the building systems and equipment including, but not limited to, air conditioning systems, emergency generators, mechanical and electric systems, lighting, woodwork, and flooring.

D. BOROUGH OF MANHATTAN COMMUNITY COLLEGE – RESOLUTION AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York, amend the resolution adopted at the meeting of June 27, 2005, Cal. No. 1, for the purchase of Custodial Services at Borough of Manhattan Community College, to authorize an increase in the estimated cost from \$250,000 to a new actual cost of \$720,000 chargeable to FAS Code 217701400.

EXPLANATION: As this was the first time that cleaning services for 70 Murray Street were being solicited, there was no previous amount to base this figure on and for this reason the price indicated in the June 27, 2005 resolution was underestimated.

E. GRADUATE SCHOOL OF JOURNALISM – RESOLUTION TO REVISE APPLICATION FEE FOR SCHOOL OF JOURNALISM:

RESOLVED, That The City University of New York adopt the revised application for admission fee of \$65.00 effective for the Fall 2005 through Fall 2008 for the new CUNY Graduate School of Journalism.

EXPLANATION: The Dean of the new Graduate School of Journalism has requested that the application fee for the first three classes at the school be set a \$65.00 to keep it competitive with the market. A review of this fee will be undertaken during 2008.

F. THE CITY UNIVERSITY OF NEW YORK – UNIVERSITY-WIDE PURCHASE OF PHOTOCOPIERS:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Colleges and Central Office (the "Acquiring Units") to issue purchase orders, pursuant to law and University regulations, to Konica Minolta Business Solutions U.S.A., Inc. for purchase of photocopiers against existing State of New York Contract Number PC59463, for the term of that Contract, which expires May 31, 2007, and including any extensions thereto; and be it further

RESOLVED, That the Acquiring Units be authorized to select up to a sixty month, no interest, deferred payment program available through the vendor; and be it further

RESOLVED, That such acquisitions not exceed a total of \$1,635,630 per fiscal year, chargeable to the appropriate Acquiring Units' FAS Codes.

EXPLANATION: This University-wide phased acquisition of a complete range of photocopiers will provide administrative as well as hard dollar savings, including a twelve percent discount from the vendor's state contract price. Such hard dollar savings are estimated at \$500,000 per annum.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved:

A. HUNTER COLLEGE – ADVANCED CERTIFICATE IN POST-MASTER’S NURSING EDUCATION:

RESOLVED, That the program in Post-Master’s Nursing Education leading to the Advanced Certificate at Hunter College be approved, effective January 2006, subject to financial ability.

EXPLANATION: Hunter College has long offered graduate programs in nursing that prepare RNs for advanced clinical practice and leadership roles within the profession. The proposed program will equip highly trained professional nurses with the knowledge and skills necessary to enter new careers as nurse educators. There is currently a great shortage of nursing faculty at all levels. While a doctorate is required for faculty positions in baccalaureate nursing programs, the master’s is the requisite credential for teaching in associate degree and non-degree programs. By providing training in nursing pedagogy, and educational theory and methods, the proposed program will prepare graduates for faculty positions at community colleges and other institutions that offer pre-baccalaureate level programs in practical and registered nursing.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE – ABOLITION OF THE DEPARTMENT OF OFFICE ADMINISTRATION:

RESOLVED, That the Department of Office Administration be abolished at Borough of Manhattan Community College effective October 1, 2005.

EXPLANATION: Pursuant to a thorough review and in consultation with the two affected departments and all affected faculty, Borough of Manhattan Community College proposes to abolish the existing Department of Office Administration and merge the four faculty members and three college laboratory technicians from the existing department into the Department of Business Management.

Enrollment in the programs offered by the existing departments has declined by more than 50% in approximately the last six years. While the programs are still viable or our students, the enrollment is not sufficient to sustain a department. In addition, because of retirements, only four faculty members remain in the department. Therefore, this action is intended to provide greater efficiency as well as to promote faculty collaboration in the related curricula in the areas of business and office administration.

A separate resolution has been submitted to the Board of Trustees via the Addendum to the University Report regarding the personnel actions. Contingent upon approval of the Board of Trustees, designated faculty members and CLTs from the Department of Office Administration will be merged with the Department of Business Management effective October 1, 2005.

These actions follow consultation with individual departments and affected faculty, the college Curriculum Committee, and the Faculty Council. The proposed actions are strongly endorsed by the college administration.

NO. 6. COMMITTEE ON FACILITIES, PLANNING, AND MANAGEMENT: RESOLVED, That the following items be approved:

A. BRONX COMMUNITY COLLEGE – NORTH INSTRUCTIONAL BUILDING:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of the firm of Robert A.M. Stern Architects to provide professional services as required for the design of the new North Instructional building at Bronx Community College; and be it further

RESOLVED, That the City University Construction Fund is requested to authorize the Dormitory Authority of the State of New York to enter into a contract with the selected consultant for such services.

EXPLANATION: Bronx Community College will design a new combined library and classroom building totaling 92,000 gross square feet. The proposed firm was selected in accordance with law.

B. CUNY SCHOOL OF LAW – RENOVATION & ADDITION:

RESOLVED, That the Board of Trustees of The City University of New York accept the design of the Alteration and Addition at CUNY School of Law, as prepared by Beyer Blinder Belle Architect & Planners, LLP, with a construction budget of \$4,875,000. The Board approved the selection of the design/engineering firm of Beyer Blinder Belle Architect & Planners, LLP by resolution dated May 22, 2000, Cal. No. 8.B.; and be it further

RESOLVED, That the City University Construction Fund is requested to authorize the Dormitory Authority of the State of New York to complete the contract documents, to bid and award contracts and to supervise the construction of this project.

EXPLANATION: The project consists of a 12,000 square foot addition and minor renovation to the existing facility. The proposed addition will add two lecture rooms and supporting faculty spaces.

C. BROOKLYN COLLEGE – CAMPUS CONFERENCE CENTER:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a construction contract on behalf of Brooklyn College to renovate the Campus Conference Center at Brooklyn College, CUNY Project No. BY007-004. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding pursuant to law and University regulations. The contract cost shall be chargeable to the City Capital Budget, Project No. BY007-004 for an amount not to exceed \$1,136,000. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The proposed project will renovate existing space on the sixth and seventh floors in the Student Union Building to create a new campus conference center.

The Board approved the selection of the design firm of Gerner Kronick + Valcarcel, Architects, PC by resolution dated March 29, 2004, Cal. No. 5. B.

D. HUNTER COLLEGE – NORTH BUILDING ANIMAL FACILITY RENOVATION:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a consultant contract with the firm of Helpern Architects for professional design and construction – related services as required for the design to renovate the existing animal research facility at Hunter College, CUNY Project No. HU009-001. The contract cost shall be chargeable to Hunter College for an amount not to exceed \$239,000. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Hunter College will engage Helpern Architects to renovate the existing animal research facility to bring the facility into compliance with applicable codes and standards. The proposed firm was selected in accordance with law and procedures established by the University.

E. LEHMAN COLLEGE – SIGHT SECURITY LIGHTING PHASE II:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a consultant contract with the firm of Ward Associates P.C., Landscape Architects, Architects and Engineers for professional design and construction-related services as required for the Site Security Lighting Phase II project at Lehman College, CUNY Project No. LM006-093a. The contract cost shall be chargeable to the State Capital Construction Fund, Project No. LM006-093 for an amount not to exceed \$98,138. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The proposed project will complete the installation of Site Security Lighting Phase II for the campus areas not covered under the completed project Site Security Lighting Phase I. The proposed firm was selected in accordance with law and procedures established by the University.

F. YORK COLLEGE – CROSSWALK:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a consultant contract with the firm of Lee Weintraub Landscape Architecture, LLC, for professional design and construction – related services as required for the Crosswalk Project at York College, CUNY Project No. Yorkcoll. The contract cost shall be chargeable to the City Capital Budget, Project No. Yorkcoll, for an amount not to exceed \$55,000. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: York College will construct a pedestrian crosswalk between the new 159th Street Pedestrian Mall and 160th Street, which will facilitate the flow of College-bound pedestrians from the subway and bus stops of Jamaica Center to the main campus buildings. The proposed firm was selected in accordance with law and procedures established by the University.

G. HOSTOS COMMUNITY COLLEGE – SCIENCE LABORATORY HVAC:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a consultant contract with the firm of Lizardos Engineering Associates, Inc. for professional design and construction-related services as required for the Upgrade of the Science Lab HVAC system at Hostos Community College, CUNY Project No. HS022-005. The contract cost shall be chargeable to the City Capital Budget Project No. HS022-055 for an amount not to exceed \$27,880. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Hostos Community College will engage Lizardos Engineering Associates, Inc. to design a new HVAC system for the fifth floor of the 475 Grand Concourse building that is used for science laboratories. The proposed firm was selected in accordance with law and procedures established by the University.

H. THE CITY UNIVERSITY OF NEW YORK – 25 BROADWAY LEASE:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a new fifteen-year lease agreement, on behalf of City College of New York and Brooklyn College, to rent approximately 43,785 square feet of space at the premises known as 25 Broadway, New York, New York. The agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The City College Worker Education Center and the Brooklyn College Graduate Center for Worker Education have been located at 99 Hudson Street in Manhattan since the mid-1980's. However, the University will need to relocate these functions to another location by September 2006 because the landlord at 99 Hudson Street is converting the building to residential condominiums and will not renew the Lease. The University has identified a centrally-located new site at 25 Broadway to provide a long-term home to these centers. The space is 43,785 square feet and constitutes the entire seventh floor of the building. The landlord, at landlord's cost, will renovate the new space to the University's specifications. The proposed new fifteen-year lease will start upon substantial completion of the Landlord's construction work. The rent will be \$1,225,335 (\$28.00/SF) per annum for the first five years, \$1,357,335 (\$31.00/SF) per annum for the second five years and \$1,488,690 (\$34.00/SF) for the last five years. The landlord will maintain all mechanical, plumbing and other building systems. The landlord will also provide cleaning services as part of the rent. The University will reimburse the landlord for the increases in real estate taxes over the base year of the lease. The rent schedule will be adjusted by 2.25% per annum to cover the cost of landlord operating expense increase.

I. THE CITY UNIVERSITY OF NEW YORK – 230 W. 41ST ST LEASE AMENDMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute an amendment to the Lease with the Research Foundation of The City University of New York to add approximately 17,536 rentable square feet of space, constituting the entire Ninth and Tenth Floors, at 230 West 41st Street, New York, New York. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: On May 19, 2004, The City University of New York entered into a lease agreement with the Research Foundation of CUNY (RFCUNY) to lease approximately 152,545 square feet of space at 230 West 41st Street, constituting floors Three to Eight at the building. RFCUNY subleased back approximately 66,867 square feet of space for their administrative offices. The balance of the space (floors 3, 4 and 5) was designated to house the new School of Journalism and the Budget Office, the Accounting and Contracts Office, and the Office of Internal Audit.

In order to accommodate the space program for the School of Journalism, the University will need to add approximately 17,536 square feet of space on the Ninth and Tenth Floors. This additional space will allow the University to re-position its functions at the building so that the School of Journalism will benefit by having the space allocation on the Fourth Floor required to accommodate the academic programs.

The business terms of the proposed amendment are the same as the master lease. The new space will start at a rental rate of \$33.00/SF (\$578,688.00 per annum). The term of the lease for the new space will co-terminate with the master lease on June 30, 2017. All other terms and conditions of the amendment will be the same as under the master lease.

NO. 7. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the commencement exercise as specified:

COLLEGE	DEGREE
JOHN JAY COLLEGE OF CRIMINAL JUSTICE	
Paul Chevigny	Doctor of Laws
Carol Gilligan	Doctor of Letters
Woodie King, Jr.	Doctor of Letters
Manning Marable	Doctor of Humane Letters
Herbert Sturz	Doctor of Laws
(To be awarded at the June 2006 Commencement Exercises)	