



SPRING 2018

NEW YORK STATE
BLACK, PUERTO RICAN, HISPANIC & ASIAN
LEGISLATIVE CAUCUS
THE CITY UNIVERSITY OF NEW YORK
SCHOLARS PROGRAM

APPLICATION AND INFORMATION

EDWARD T. ROGOWSKY

INTERNSHIP PROGRAM

IN GOVERNMENT AND PUBLIC AFFAIRS

THE CITY UNIVERSITY OF NEW YORK

365 FIFTH AVENUE, ROOM X110, NEW YORK, NEW YORK 10016

PHONE: 212-817-7250

[HTTP://ETRINTERNSHIP.CUNY.EDU](http://etrinternship.cuny.edu)

**NEW YORK STATE
BLACK, PUERTO RICAN, HISPANIC & ASIAN
LEGISLATIVE CAUCUS
CITY UNIVERSITY OF NEW YORK
SCHOLARS PROGRAM**

Announcement and Information

The City University of New York is proud to offer an exciting Spring internship opportunity in New York City for a select number of CUNY students. The Program will be coordinated by the Edward T. Rogowsky Internship Program in Government & Public Affairs and a Campus Faculty Coordinator at each of the City University's colleges. The New York State Black, Puerto Rican, Hispanic & Asian Legislative Caucus City University of New York Scholars Program will provide highly qualified individuals the opportunity to learn by doing in the district offices (in NYC) of state legislators that comprise the membership on the Caucus. Once selected, participating students will learn first hand how New York State government serves the needs of diverse communities around the City of New York.

Applications and Deadlines:

Applications are now available from your Campus Faculty Coordinator, or can be downloaded from www.etrinternship.org. Applications and all supporting materials must be submitted to your Campus Faculty Coordinator by **November 22, 2017!**

Eligibility:

The Program is open to any student who has completed 30 credits by the beginning of the Spring 2018 term. Any major may apply, but students who wish to be considered should demonstrate an interest in state government and politics. Applicants must carry a 3.0 GPA, and must submit at least 2 confidential faculty recommendation forms along with their applications.

Award:

Each student will receive a \$2,000 award.

Academic Component and College Credit:

All Caucus CUNY Scholars will participate in the Program's academic component, which consists of weekly seminar meetings with their Campus Faculty Coordinator, as well as seminars with members of the Legislative Caucus, faculty, and others. In addition, each student will draft a scholarly research paper and a written log consisting of internship experiences and analysis for their Campus Faculty Coordinator.

Credits should be arranged by students with their Campus Faculty Coordinator. All credit arrangements should be made prior to the first day of the Caucus CUNY Scholars Program.

Internship Placements:

Interns will serve up to 10-15 hours per week for the duration of the semester. Placement will be in the New York City offices of Black, Puerto Rican, Hispanic & Asian Legislative Caucus Members (NYS Assembly and NYS Senate).

**For further information please contact your Campus Faculty Coordinator
or phone the Edward T. Rogowsky Internship Program, 212-817-7250**

Black, Puerto Rican, Hispanic & Asian Legislative Caucus CUNY Scholars Program

Please type or print clearly:

1 - Name: _____ 2 - Gender (Please circle): M F
(First) (Last)

3 - Social Security/TIN #: _____ - _____ - _____ 4 - Date of Birth: ____/____/____
(A valid SS# or TIN is mandatory.)

5 - CUNY First ID #: _____

6 - Home Address: _____ 7 - Home Telephone #: _____

8 - Mobile #: _____

9 - E-mail: _____

10 - Circle Current Status: Freshman Sophomore Junior Senior

11 - Status Expected Next Fall: Sophomore Junior Senior Graduate

12 - Colleges Attended (Please begin with the college you are currently attending):

Name of College _____ Major: _____

Degree: _____ Date Expected / Received _____ Current Cumulative GPA _____

Name of College _____ Major: _____

Degree: _____ Date Expected / Received _____ Final Cumulative GPA _____

Please note: Applicants must include a transcript from the college they are currently attending.

Application and all supporting documents, as described in this application, must be returned to the Campus Faculty Coordinator no later than November 22, 2017. Please see checklist at the end of this application.

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365 Fifth Avenue, Room X110
New York, New York 10016
Phone: 212-817-7250
<http://etrinternship.cuny.edu>

15 - Attached you will find 2 “Confidential Recommendation” forms. At least one should be from a faculty member at your college. Please ask a faculty member to evaluate your ability to serve as an intern in the Caucus CUNY Scholars Program. Both recommendations must be returned to you in a sealed envelope with the signature of the person recommending you across the envelope flap). You will submit the sealed recommendation form with your application.

16 - Name of my NYS Assembly member _____ District #: _____

17 - Name of my NYS Senate member _____ District #: _____

18 – Please attach a current résumé

All of the information provided is true to the best of my knowledge. I understand that all materials submitted with this application will not be returned and are for use in connection with my acceptance and placement in the Caucus CUNY Scholars Program. I have answered all questions as directed and enclosed all of the required supporting documents. I will notify the Caucus CUNY Scholars Program immediately if I withdraw my application for any reason.

- Application checklist:**
- ___ Official Transcript (see your registrar's office)
 - ___ Completed application (three pages)
 - ___ Narrative (approximately two pages) Item 12
 - ___ 2 Confidential Recommendations (at least 1 from a faculty member)
(in sealed envelopes) Item 15
 - ___ Résumé - Item 18

Your Printed Name: _____

Your Signature: _____ **Date:** _____



Please do not return the cover page or program description with your submission.



Campus Faculty/Coordinator Verification

Faculty/Administrator Printed Name: _____

Faculty/Administrator Signature: _____ **Date:** _____

**Black, Puerto Rican Hispanic & Asian
Legislative Caucus
CUNY Scholars Program
Confidential Recommendation Form 1**

Name of Applicant: _____
 (First) (Last)

Your Name: _____ Title: _____
 (First) (Last)

College Name: _____ Dept: _____

The Caucus CUNY Scholars Program Selection Committee will appreciate a confidential statement from you concerning the above applicant. Please indicate how long you have been acquainted with the applicant, whether and to what extent you consider his/her academic record to reflect a capacity to succeed in the Caucus CUNY Scholars Program, and any other information you believe may be pertinent to the Selection Committee. (If necessary, please attach additional pages to this form.) Please return this form, and any attached pages, to the student in a sealed envelope. Please sign your name across the sealed flap of the envelope. The student is responsible for submitting this recommendation with the application package.

Black, Puerto Rican Hispanic & Asian Legislative Caucus CUNY Scholars Program Confidential Recommendation Form 2

Name of Applicant: _____
(First) (Last)

Your Name: _____ Title: _____
(First) (Last)

College Name: _____ Dept: _____

The Caucus CUNY Scholars Program Selection Committee will appreciate a confidential statement from you concerning the above applicant. Please indicate how long you have been acquainted with the applicant, whether and to what extent you consider his/her academic record to reflect a capacity to succeed in the Caucus CUNY Scholars Program, and any other information you believe may be pertinent to the Selection Committee. (If necessary, please attach additional pages to this form.) Please return this form, and any attached pages, to the student in a sealed envelope. Please sign your name across the sealed flap of the envelope. The student is responsible for submitting this recommendation with the application package.
